

HTWK

Leipzig University
of Applied Sciences



How to apply

Information for
prospective international students

2 // **The university – HTWK Leipzig**

Leipzig University of Applied Sciences was founded in 1992. With a total of more than 6500 students, it is one of the largest universities of applied sciences in Germany. The distinguishing characteristic of HTWK Leipzig is its practice-oriented study, which enables students to achieve accredited bachelor's or master's degree qualifications after an intensive and short period of study. Studying at HTWK Leipzig is oriented towards the demands and requirements of the world of employment and prepares students for challenging academic careers in the fields of engineering, economics, social sciences and cultural studies.

The advantages of studying at HTWK Leipzig:

- » High practical orientation—strong research departments
- » No tuition fees
- » A low-priced semester ticket for local public transport
- » An individual study atmosphere with studying in small groups
- » State of the art facilities with new laboratories and studios
- » Active campus life with all facilities located within close proximity
- » A family-friendly university
- » Leipzig: a student city with international flair

Leipzig – a vibrant city for students

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With its cosmopolitan and creative atmosphere, Leipzig has always been a popular student location. The city, which is home to more than 600,000 residents, has many different names, for example “the city of trade and trade fairs”, “the city of books and media” and “the city of science and culture”.

When it comes to young people, Leipzig offers a wide range of attractions and activities around the clock, be it music, theatre, political satire and comedy, film or sports. Students also love to spend the night chatting away in one of the city's many cafés, student clubs, pubs or hotspots. The “Neuseenland” lake district and the many green parks located in and around the city complete Leipzig's broad spectrum of leisure and recreational opportunities.

Prominent figures such as Goethe, Lessing, Leibniz and Kästner all chose Leipzig as a place to study and year after year for more than 600 years, young people have been following in their footsteps, making Leipzig their study location and second home. The “Thomanerchor” boys' choir and Gewandhaus Orchestra are closely connected to Johann Sebastian Bach and Felix Mendelssohn Bartholdy and are ambassadors of Leipzig's vibrant and rich culture and spirit far beyond the borders of the city.



Faculty of Architecture and Social Sciences

- » Architecture (B.A./M.A.)
- » Practice Development and Research in Social Work (M.A.)
- » Social Work (B.A.)
- fas.htwk-leipzig.de

Faculty of Civil Engineering

- » Civil Engineering (B.Eng./M.Sc.)
- fb.htwk-leipzig.de

Faculty of Digital Transformation

- » Information and Communications Technology (B.Eng./M.Eng.)
- » Computer Science and Telecommunications Technology (B.Eng.)

In order to apply for these degrees you need a work contract with Deutsche Telekom AG or another recognized practice partner.

➤ fdit.htwk-leipzig.de

Faculty of Engineering

- » Electrical Engineering and Information Technology (B.Eng./M.Sc.)
- » Energy, Building Services and Environmental Engineering (B.Eng./M.Eng.)
- » Mechanical Engineering (B.Eng./M.Eng.)
- fing.htwk-leipzig.de

For detailed information please visit:

➤ htwk-leipzig.de/en/studies/study-programmes/degree-programmes/

* can be studied as a Cooperative Degree Programme (with vocational Education)

Faculty of Computer Sciences and Media

- » Library and Information Science (B.A./M.A.)
- » Book and Media Publishing (B.A.)
- » Computer Sciences (B.Sc./M.Sc.)
- » Media Content Creation (B.A.)
- » Media Informatics (B.Eng./M.Sc.)
- » Media Management (M.Eng.)
- » Media Technology (B.Eng.)
- » Museology (B.A.)
- » Museum Education (M.A.) (degree with extra fees)
- » Publishing Management (M.A.)
- » Printing and Packaging Technology (M.Eng.)
- » Packaging Technology and Sustainability (B.Eng.)
- fim.htwk-leipzig.de

Faculty of Business Administration and Industrial Engineering

- » Business Administration (B.A./M.A.)
- » General Management (M.A.)
- » International Management (B.A.)
- » Industrial Engineering - Civil Engineering (B.Eng./M.Sc.)
- » Industrial Engineering - Electrical Engineering (B.Eng./M.Sc.)
- » Industrial Engineering - Mechanical Engineering (B.Eng.)
- » Industrial Engineering - Energy Engineering (B.Eng.)
- » Industrial Engineering - Mechanical and Energy Engineering (M.Sc.)
- fww.htwk-leipzig.de

6 // Which requirements do I need to meet in order to study at HTWK Leipzig?

- » A valid university entrance qualification (secondary education certificate) from your home country
- » **German language skills:** Courses are taught in German. You must provide one of these four language certificates:
 - › Deutsche Sprachprüfung für den Hochschulzugang (DSH-2, DSH-3)
 - › Test Deutsch als Fremdsprache (TestDaF), at least level 4 in all sub-tests
 - › “Goethe-Zertifikat C2: Großes Deutsches Sprachdiplom”
 - › “telc Deutsch C1 Hochschule”
 - › Deutsche Sprachdiplom der Kultusministerkonferenz - Stufe II (DSD II)

Please note:

- » **Admission restrictions** apply to **all study programmes**. We can only admit as many students as there are places available.
- » Places are awarded based on applicants' average grades.
 - › A bonus system for bachelor and master degrees is available for applicants who are on an equal footing with German applicants (e.g. citizens of the European Union).
htwk-leipzig.de/studieren/bewerbung-auswahlverfahren/bonusmerkmale-bachelor
 - › A bonus system for master's degrees is available for applicants from outside the EU
htwk-leipzig.de/studieren/bewerbung-auswahlverfahren/bonusmerkmale-master
- » All bachelor's study programmes and most master's start in the winter semester (1st October).
- » Master degrees in Library and Information Science, Printing and Packaging Technology, Media Management, Museum Education, Practice Development and Research in Social Work start in the summer semester (1st April).

Degree	Requirements
Architecture Bachelor / Master	Bachelor: Aptitude test necessary, preparatory internship recommended. Master: Aptitude test (Portfolio) and 6-week internship Both degrees: The aptitude test must be presented as part of the degree-application Applicants with B1/B2: Participation in the aptitude test only takes place in the year of the planned degree start
Business Administration Master	Proof of English level B1.
Civil Engineering Bachelor	6-week internship on a construction site necessary, at the latest done by the end of the second semester.
Energy, Building Services and Environmental Engineering Master	14-week preparatory internship necessary (can be part of the bachelor degree).
General Management Master	Proof of English level B1. Only bachelor degrees with max 45 ECTS in economics are eligible.
Mechanical Engineering Master	14-week preparatory internship necessary (can be part of the bachelor degree).
Practice Development and Research in Social Work Master	Bachelor's degree in Social Work and state certification
Bachelor degrees Business Administration, International Management, Social Work	You need to register via hochschulstart.de , please see page 10.

	Winter semester	Summer semester
Applicants for the study preparation (DSH course or Feststellungsprüfung at the Studienkolleg)	1st April to 15th June , via uni-assist e.V.	1st November to 15th December , via uni-assist e.V.
Applicants with German C1*, no preliminary review documentation (VPD) from uni-assist e.V. available	1st April to 15th July , via uni-assist e.V.	1st November to 15th January , via uni-assist e.V.
Applicants with German C1*, preliminary review documentation (VPD) from uni-assist e.V. available	1st May to 15th July , via bewerbung.htwk-leipzig.de	1st December to 15th January , via bewerbung.htwk-leipzig.de

* List of recognized certificates German C1: see page 6

Becoming a guest listener

As a guest listener/guest student you can attend lectures and find out whether studying at HTWK Leipzig is a good fit for you. You will get to know the campus, the other students and our teaching staff. However, you do not partake in exams and will not get ECTS. Registration: From 1st May to 30th September for the winter semester and from 1st December to 31st March for the summer semester. Please make an appointment with us to discuss your options.



- › You start the application via the organisation **uni-assist e.V.** (uni-assist.de/en). They check whether educational achievements are recognised in Germany, convert grades into the German grade system and assess language certificates.
- › It is possible to submit applications to different universities at the same time. The first application costs 75€, the following one(s) 30€ [June 2024].
- › If you do not have a qualification allowing direct admission to a German university, the preparatory course will be held at the Studienkolleg of the Zittau/Görlitz University of Applied Sciences. This includes two options:
 - › Either one year of subject-related and linguistic preparation (focus on economics or technology and engineering) after which you will be required to pass the exam to assess the qualification of international student applicants for entering studies at universities in the Federal Republic of Germany, the Feststellungsprüfung (FSP) **or**
 - › Half a year of linguistic preparation after which you must

successfully pass the DSH examination at least at level 2. For the bachelor's study programmes in **Social Work, International Management** and **Business Administration**, you need to first register at hochschulstart.de.

1. After you have registered, you will receive a BID and a BAN number. Please state these numbers when submitting your application to uni-assist e.V.
2. You will receive the login data for your online account at HTWK Leipzig after your application was processed by uni-assist e.V. and HTWK Leipzig.
3. If we are able to offer you a place you will be informed by hochschulstart.de. Hence please regularly check your accounts at Hochschulstart and HTWK Leipzig during the months of July and August. (bewerbung.htwk-leipzig.de).
4. The registration takes place through HTWK at the end of August

Did you know?

At HTWK there are many ways to spend your leisure time:

- » Sports offers

sport.htwk-leipzig.de

- » The HTWK orchestra

htwk-leipzig.de/leben/orchester

- » Many different groups such as the students' club „Eichamt E14“, the queer round table, Engineers without borders, Students for Future or impro theater

stura.htwk-leipzig.de/ueber-uns/hochschulgruppen

Official general page addressing all questions concerning studying in Germany:

- » study-in-germany.de/en/
- » daad.de/en/

The following documents are essential requirements for your application:

- » School leaving certificate including an overview of subjects and grades
- » Certificates on studies (if available) including an overview of subjects and grades
- » A language certificate
 - › Level B1 is sufficient for applications for the German course or “Studienkolleg” preparatory course.
 - › Level C1/C2 is necessary for degree programs
- » Your CV with a photo
- » A copy of your passport/identification card
- » Applications from China, India and Vietnam: APS certificate
- » If applicable: proof of the university entrance exam in your home country

You can find more information on the required documents and country-specific requirements at:

uni-assist.de/en/tools/info-country-by-country/

Please upload your certificates in the original language with an additional certified translation in German or English.

After uni-assist e. V. has processed your documents and confirmed that they meet all formal criteria for studying, your application will be electronically forwarded to HTWK Leipzig. You will then be included in the admission process and receive your personal login credentials for the HTWK Leipzig application portal.

Please do not register on your own at the HTWK application portal if you have already applied via uni-assist e.V.! We will send you login details to our application portal automatically.

If you require any help or support with your online application, please send an e-mail to study@htwk-leipzig.de.



Support and advice for foreign applicants

study@htwk-leipzig.de

Tel. +49 341 - 3076 6189 / +49 341 - 3076 6191

htwk-leipzig.de/internationale-studieninteressierte

htwk-leipzig.de/gefluechtete

On-site consultation hours

Eichendorffstraße 2, 04277 Leipzig

Tuesday: 09:00am – 12:00am and 1:00pm – 4:00pm

Thursday: 09:00am – 12:00am

- » University Open Day: htwk-leipzig.de/tdo
- » University Information Day: htwk-leipzig.de/hit
- » Information day for foreign and refugee applicants:
studentenwerk-leipzig.de/en/info-day-refugee-and-international-prospective-students
- » Scholarships: daad.de/scholarships

» **Students help students and applicants:**

If you want to get in touch with our international students please contact them at study@htwk-leipzig.de.

» **HTWK International:**

htwk-leipzig.de/international/veranstaltungen

There are different student-organized events like coffee hours, game nights or sports activities.

» **Buddy programme at HTWK Leipzig:** htwk-leipzig.de/en/en-international/student-mentoring-programme

HTWK students volunteer to assist international students during their first weeks in Leipzig.

» **Leipzig Student Services:**

studentenwerk-leipzig.de/en

If you are looking for student housing, student jobs, support in matters like studying with disabilities or children or if you need mental health counselling please contact the Studentenwerk Leipzig.



14 // Which entry and residence regulations apply to international applicants?



Applicants from the European Union and from Iceland, Norway, Switzerland or Liechtenstein are excluded from the visa requirement. Applicants from Australia, Andorra, Brazil, El Salvador, Great Britain, Honduras, Israel, Japan, Canada, Monaco, New Zealand, San Marino, South Korea and the United States of America can apply for a visa after having arrived in Germany.

Applicants from all other countries require a valid passport with a visa or a residence permit for study purposes. **A tourist visa is not sufficient** and cannot be changed into a visa for study purposes after arrival.

The placement test in Zittau

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If you need to attend the Studienkolleg or the DSH German class you will receive a conditional admission with an invitation to the entrance test, which takes place at the beginning of February and the end of August each year, at the Studienkolleg of the Zittau/Görlitz University of Applied Sciences. If you do not pass you can try again the following semester. There are no other dates and the test always takes place in Zittau, not online.

The entrance tests for the preparatory course and the DSH class take place simultaneously. If you plan to arrive by airplane we recommend the airports in Berlin (BER), Dresden (DRS) or Leipzig (LEJ). From there you need to take a train to the city of Zittau. The specific address can be found in your conditional admission.

You need to present the following documents at the placement test:

- » Passport with a visa or residence permit
- » Conditional admission with invitation to the test

You can book a dorm room in Zittau for the day of the test or for all 3-4 days until the results will be published. Passing the test is necessary to start a dorm room contract for the duration of the course.

Short link regarding Zittau student housing:

www.studentenwerk-dresden.de/wohnen/

Finance your studies with BAföG

Refugees with a residence permit (e.g. §24 or §25 AufenthG) can apply for BAföG. BAföG is a federal student loan of max. 934,- €/month (last checked: April 2024). You can find out online (www.bafög.de) or at the BAföG-Amt of Studentenwerk Leipzig (www.studentenwerk-leipzig.de/bafogeg-finanzierung/) whether you fulfil the conditions to apply.

Five years after graduation you must pay back half of the loan, but no more than 10,010 € or 77 monthly instalments.

This section is designed to give a rough idea of what to expect in terms of overall costs during your studies at HTWK Leipzig. The cost of living of course depends on your individual lifestyle and may vary.

Please note: For the visa application you have to prove you are able to pay for your living expenses. The required amount is about 992 € multiplied with the number of months your visa will be valid. The total amount (11,904 euros/year) must be presented at the start of the visa process on a blocked account.

More information: study-in-germany.de/en/plan-your-studies/requirements/proof-of-financing/



Semester fee of about 280,80 €/semester

All HTWK Leipzig students are required to pay a fee at the beginning of each semester to cover for Studentenwerk (e.g. student services, residences and cafeteria), public transportation and student organizations.

Health insurance of about 120 €/month

As an international student in Germany, you are required to have sufficient health insurance coverage. At HTWK Leipzig, this means you will be required to have health insurance in Germany and present proof of your coverage before you are allowed to register at HTWK Leipzig. The requirement to enrol in a health insurance in Germany may only be waived if your home country insurance is also valid in Germany and is recognised as sufficient here. This applies, first and foremost, to the countries of the European Union.

Estimated Cost of Living 600-900 €/month

Compared to other European countries, the cost of living in Germany is quite reasonable. The prices for food, accommodation, clothing, leisure activities, cultural events, etc. are generally equivalent to the EU average. Compared with other popular study destinations such as France, Britain and the Netherlands, prices are actually quite low. Moreover, Leipzig is widely known for being particularly affordable if you're on a student budget.

- » housing (student residences): approx. 200-500 €/month plus an additional refundable security deposit of about 300 €
- » living expenses (moderate life style): approx. 400-500 € per month
- » examples:
 - › sports group at HTWK Leipzig: 10-35 €/semester
 - › public TV & radio licence (obligatory in Germany): 18.36 €/month
 - › meal at the HTWK canteen: 3-5 €
 - › public transport: included in semester fee
 - › cinema: 5-11.50 €

18 // Working while studying

It is very common for international students to also have a job. Students holding a student visa however may usually only work for 140 full or 280 half days per year. (Mandatory internships are exempt from this rule.) Most European students have free entry to the labour market.

Job counselling by Studentenwerk Leipzig:

<https://www.studentenwerk-leipzig.de/beratung-soziales/service-fuer-internationale-studierende/>

Living in Leipzig

Student housing

Once you have an letter of admission for a degree (not the conditional admission for Zittau) you can apply for student housing at the Studentenwerk Leipzig. Living there will make it easier to get in touch with other students and all the rooms are furnished, as well as mostly close to the campus.

[studentenwerk-leipzig.de/en/housing](https://www.studentenwerk-leipzig.de/en/housing)

Flat shares (Wohngemeinschaften, WG)

In a flat share (WG) a couple of students share a whole flat including bathroom and kitchen. You can find flat shares on online portals (e.g. [wg-gesucht.de](https://www.wg-gesucht.de), [wg-suche.de](https://www.wg-suche.de)).

If you cannot move into your student housing immediately upon your arrival or if you want to look for private housing after you have arrived, we recommend booking a room (hotel, hostel, Airbnb, vacation apartment) for the first nights, prior to your arrival.



Check list

You must bring the following documents to Germany:

- Conditional admission or letter of admission
- Valid Passport
- Student visa (if necessary)
- Blocked account (if necessary)
- Booking confirmation from student housing (if booked)
- Other travel documents (airplane and train tickets etc.)
- Important phone numbers: the student counsellors at HTWK Leipzig, your home country bank, health insurance etc.
- Copies of all documents (print or digital), certified copies of all your school and university diplomas
- Credit card
- Vaccination card (recommended)
- International driver's licence or certified copy of the home country's driver's licence (if applicable)
- Important medicine and information about this medicine in German or English (if applicable)

Application dates and deadlines

for the winter semester

15th June*	Deadline for applications with B1/B2
15th July*	Deadline for applications with C1
By 10th August	Dispatch of letter of admission
By 15th August	Dispatch of rejection letters
By 25th August*	Acceptance of study places at the “Bewerbungsportal” (application portal of HTWK Leipzig)
Mid-August– Mid-September	Online registration for the preliminary courses
31st August*	Closing date for sending in the registration form including required supporting documents (certified copies for all school and study diplomas) <ul style="list-style-type: none">» Proof of health insurance» Proof of semester fee payment» Residence permit
By 10th September	Registration and provision of the enrolment certificate
End of September/ Beginning of October	Preliminary courses (htwk-leipzig.de/vorkurse) and international welcome weeks (htwk-leipzig.de/studieren/studienstart/internationals/) as well as introductory events in the faculties.

* preclusive time limit

Publication Details

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